

BOOKING POLICY

After receiving the request, [HolidaylinkDMC](#) confirms the needed space for Guaranteed Tour (confirmation depends on availability).

To make a booking we require:

- Clients' full names ([sur name / last name](#))
- Number of rooms
- Type of rooms needed - single, twin (two separate beds in the room) or double (one queen size bed [\(or double size bed\)](#) for two persons)
- Other requirements if needed (i.e. non-smoking room, [allergic](#), dietary restrictions, special interests)

After receiving the request for Guaranteed Tour, [HolidaylinkDMC](#) sends information about availability of needed space.

All documents relating to our Guaranteed Tours will be sent via e-mail.

The tour [will be](#) confirmed once two parties agrees.

PAYMENT TERMS

[HolidaylinkDMC](#) issues proforma invoice for the payment around 60 days prior tour starts.

Total cost for the tour must be transferred directly to bank account of [HolidaylinkDMC](#):

- Bank: [Industrial Bank of Korea Jangwidong Branch](#),
- Address: [Hwarang-ro 251, Seongbuk-gu, Seoul, Republic of Korea](#)
- Account for payment : [010-062343-56-00011](#)
- Swift code: [IBKOKRSEXXX](#)

No deposit is required.

CANCELLATION TERMS

Cancellation deadlines under following conditions:

- More than 31 days prior to arrival - no charge
- Less than 30 days prior to arrival - we charge 50% of total price.
- Less than 15 days prior to arrival - we charge 90% of total price.

*excluding transfer fees

Remark) The cancellation process may exhibit variations contingent upon the nature of the trip (FIT, GIT, MICE) and corresponding timelines.

TRIPLE ROOMS

Please note; Some of hotels do not have standard triple rooms. We may provide double room with extra bed (roller-bed or sofa) or family twin room (double size bed with single size bed). Such room is available for family with child less than 7 years old. We do not provide twin or double room with extra bed for three adult persons.

FORCE MAJEURE

In the event of extraordinary circumstances beyond our control, such as natural disasters, acts of terrorism, civil unrest, governmental actions, war or any other unforeseeable events commonly referred to as "force majeure", HolidaylinkDMC reserves the right to modify or cancel bookings without penalty.